

Tax Preparation

Position:

- **Prepare Taxes**

Qualifications:

- **Must be willing to work full-time including weekends during tax season**
- **Must have experience in preparing state and federal tax returns**
- **Willingness to interview clients and prepare tax returns**

General Information:

- **Small Company**
- **Located in the City of Cerritos**
- **After tax season hours will be Monday-Friday**

Contact:

- **E-mail resume to: Cynthia_Patron@longbeach.gov**

**Greater Long Beach
Workforce Development System**

**LOCATION
Career Transition Center
3447 Atlantic Ave.
Long Beach CA, 90807**

**Career Transition Center • Youth Opportunity Center
Department of Community Development
(562)570-3700 • (800)292-7200
www.longbeachworkforce.org**

Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.
TTY Re lay (562) 570-4629.